

MIDWEST BORZOI CLUB

STANDING RULES

(All rules reviewed by Board as of June 4, 2005. Dates in parentheses refer to the minutes approving the Standing Rule.
Last updated January 25, 2018)

RESOLUTION

An ordinary motion, which resolves a problem or item of business that, does not have a long-range effect. A resolution is not a standing rule or a rule of order. Requires a majority vote by the MBC Board. No resolutions may be adopted that conflict with the constitution and by-laws.

STANDING RULES

Rules that are binding of the club until they are suspended, rescinded or modified. Requires a majority vote by the MBC Board. No standing rules may be adopted that conflict with the constitution and by-laws.

RULES OF ORDER

Includes the by-laws and the UN-incorporated by-laws of the club. When an UN-incorporated by-law has set precedence, it may only be suspended, modified or rescinded by a 2/3-majority vote of the membership.

The following are Standing Rules unless marked Rule of Order

ANNUAL AWARDS

- A1. All annual awards will be tabulated September 1 through August 31, which is the club fiscal year. (5-31-82)
- A2. Conformation, obedience, rally and lure coursing - top awards - That the first name on the AKC registration paper must be a MBC member. In the event of a tie, two awards will be provided; if three way tie, three awards will be provided and so on. (5-16-87) (5-21-09)
- A3. No member will be eligible for the MBC awards if their membership dues are not paid up by 1 October of each year. (10-14-89 & 8-7-04)
- A4. The wins of a new member's dog will be counted for Annual Awards starting 30 days after the person is voted into membership by the Board. This does not apply to former members, who are reinstated by the Board. (8-7-04)
- A5. The number one member owned male and female Borzoi each is given a Conformation award. The dollar amount is not to exceed \$35.00 per award, and awards certificates will be given to the 2nd through 10th placements in each sex. Conformation points to be determined by the number of Borzoi defeated only for BOB and BOS. (10-13-96)
- A6. Midwest Borzoi Club will provide an Obedience award each year for the highest placing member owned Borzoi in novice, open, utility and beginners-novice. The dollar amount is not to exceed \$35.00 per award. Award certificates will be given to all other placements in each class. All qualifying obedience scores earned by members during the MBC awards year shall be counted towards the awards. (10-13-96 & 8-7-04)
- A7. Midwest Borzoi Club will provide a Rally award each year for the highest placing member owned Borzoi in novice, advanced and excellent. The dollar amount is not to exceed \$35.00 per award. Award certificates will be given to all other placements in each class. All qualifying rally scores earned by members during the MBC awards year shall be counted towards the awards. (10-13-96 & 8-7-04)
- A8. MBC will provide an award each year for the number one member owned AKC lure coursing Borzoi, and the number one member owned ASFA lure coursing Borzoi, the amount not to exceed \$35.00 per award. Awards certificates will be given to the 2nd through 10th place finishers in ASFA and AKC. Each dog placing 1st through

NBQ (5TH) gets one point for each dog defeated in their stake at an AKC trial for the AKC top 10, and at an ASFA trial for the ASFA top 10. The BOB winner gets additional points equal to the amount of dogs in the other stakes. Dogs excused in the preliminary courses do not count. No extra points for winning Best in Field.

A9. Any other title in AKC Agility, AKC Tracking, AKC Obedience Graduate Novice and Graduate Open will be recognized by a certificate.

A10. MBC will provide annual awards for top ten participants in junior showmanship. The awards will be given to Borzoi exhibiting juniors whose parents are in good standing with MBC. A plaque not to exceed \$35.00 will be given to the top junior handler and certificates will be given for 2nd through 10th. It is the responsibility of the member, to give the name of their child competing in junior showmanship to the recording secretary. These children can be listed in the membership book, along with the parent(s), without paying additional dues. Once the child turns 18, he/she must apply for membership and pay dues. A person competing in junior showmanship, whose parent is not an MBC member, may apply for a junior membership according to the MBC Constitution. (8-13-2005)

A11. The Top 10 Statistics (conformation, lure coursing, obedience) will be on the website, rather than as an attachment to the MBC Board minutes. (1-5-2011).

COMMITTEES

B1. Videotapes of specialty shows will be placed in the archives. The Archive chairperson will be in charge of the rental/sale of tapes. Original tapes will not be rented nor will be used to make additional copies. (5-16-89)

B2. All items accepted for an Auction shall become the property of the club; however, the donor may stipulate the minimum acceptable bid. (6-08-75). An item that does not get the donor's reserve will be returned to the donor. (8-7-04)

B3. A club policy was enacted that requires any material published for the club to carry the signature of the author. (6-04-88)

B4. All club reservations and trophy pledges - no reservations or trophy pledges shall be accepted by phone and that all solicitation letters returned to the club must be accompanied with full payment. (1-23-88)

B5. MBC club name should not be used in conjunction with any other club name, except with the explicit permission of the MBC. (1-23-88 Rule of Order)

B6. All special mailings for the club will get prior authorization from the Board. (7-25-85)

B7. MBC would offer a free MBC membership as long as the person maintains the MBC Website according to the guidelines provided to them. (5-24-03)

B8. The chairpersons of all completed projects shall submit a written report for the MBC files and to the Board. (4-13-85).

B9. No one from the club is authorized to spend any money without prior authorization from the treasurer. (7-19-97)

B10. Creation of a Borzoi Rescue Committee to be used for the purpose of education and that would work with people to help and inform about care and management. All monies donated are to be forwarded to NBRF. (11-06-99 and 5-21-09)

ELECTION OF OFFICERS & BOARD

C1. There shall be 5 members on the Nominating Committee, one from each state. One member may be a member of the board of director's with an unexpired seat. The president as per the constitution selects the chairman. (10-01-88 Rule of Order)

C2. The Nominating Committee should consider whether or not to ask these persons to run for office again, if they have not been able to attend meetings. (4-14-2001 & 8-7-04)

C3. Any board member, who has a term that has not expired, must sign a letter of intent to run for office or run by petition, and must resign their current board seat. (10-13-96)

C4. The Recording Secretary provides the envelopes with the club members return address and the tabulators' address. The following language must be on the Election of Officers Ballot: For Officers, vote for one (1) choice by placing an "X" next to the name. For Board Members, vote for two (2) choices by placing an "X" next to the name. Any other markings will invalidate this ballot. If you do not use the envelope provided, you must mark the envelope "MBC Ballot" in the lower left-hand corner. Your name and return address must appear on any envelope used. The omission of your name and return address on your envelope will invalidate this ballot. Envelopes must also state the name and address of the Tabulator and date by which the ballot must be postmarked. (4-14-01 & 11-23-97 & 8-7-04)

C5. MBC will have a Tabulator for all official MBC ballots. (8-7-04)

C6. Ballot Results. We do not publish election results. For Judges (Specialty, Sweepstakes and Match) we print the top five names in the minutes of the general membership meeting. If you are on the ballot and wish to know how many votes you received you may contact any board member. Each board member will receive a copy of the final results of all official ballots with the understanding that this is private information and not for publication. Board members are permitted to give election results to members whose names are on the ballots. (5-04-98)

C7. Any vacancies that occur on the board shall be filled for the remainder of that year, and any remaining term be turned over to the nominating committee for nomination and then be elected by the membership. (11-10-87 Rule of Order MBC Constitution Article IV Section 4A & 8-7-04)

HALL OF FAME

D1. The Hall of Fame awards will be given out at the annual awards presentation. Engraved plaques shall be awarded to Hall of Fame Breeder and Service Award Winners. If the recipients are not present to accept their award, the Hall of Fame Chairperson will be responsible for the mailing of the awards. (4-14-01 & 8-7-04)

D2. The recommendations for Hall of Fame and for specialty judges are on a form that is returned to the Recording Secretary along with the Dues. When the suggested names are sent by the membership to the Recording Secretary, the Recording Secretary will check whether each nominee is a current member (11-12-14), has met the 10 year club membership requirement for service category and 15 year club membership requirement for the breeder category and make a report to the Board. Both the MBC Hall of Fame Breeder Award and Service Award will be awarded once, every four years (each on alternate years), commencing with the Breeder of the Year Award for 2014 (11-12-2014)

D3. The Board will cut the list of suggested nominees to a maximum of 3 in each category. Then the Hall of Fame chairperson will write each nominee asking for information on committees/offices served on, or the number of litters bred and number of Borzoi titled. When the Hall of Fame chairperson reports back to the Board, all information about all the nominees will be provided to the Board, including why a nominee doesn't meet the requirements for the award. The Board also decided that one person is enough to man this committee. A page of revised guidelines for the chairperson was approved. (4-14-01, 8-7-04 and 7-15-07)

D4. The chairperson will provide a half page article about each of the winners of the Hall of Fame Breed and Service Awards, for publication in the MBC Bulletin. (10-10-92 and 5-21-09)

LURE COURSING

E1. Reimbursement amounts for the one or two MBC members attending the ASFA convention as Delegates will be decided yearly based on how many delegates will be attending and transportation costs. A Convention report will be provided to the Bulletin editor in time for publication in the fall issue. (10-13-96)

E2. Lure coursing trials carrying the MBC sanction must be considered and approved by the board as a whole prior to the announcement of the event. (6-18-84)

E3. All new members should receive a premium list for the events. All premium lists will be published by email. The email address will be listed on the MBC website. (5-16-89 and 5-21-09)

MATCH

F1. Junior showmanship - add 8-10 and 11-14 years of age to the standard requirements. (3-10-90)

F2. Classes are listed as 6 - 9 month and 9 - 12 month, which are junior puppies. 12 - 15 month and 15 -18 month, which are senior puppies, bred by exhibitor and open. The winners of the junior and senior puppy classes will compete for best puppy in match and best opposite sex puppy in match. The bred by exhibitor and open class winners will compete for best adult in match and best opposite sex adult in match. There will be no competition between the best puppy and best adult winners. (10-13-96)

MEETINGS

G1. The annual general membership meeting and annual awards presentation will be held with the first Specialty show of the calendar year. (2-26-2016)

G2. Meetings will be conducted with strict formality and order of business. Robert's Rules shall determine all questions. (8-22-64 Rule of Order)

G3. Include in the minutes the origins of all motions who made motion, who seconded motion. (11-20-82)

G4. Board members missing 2 meetings without feasible excuses, the board will take action against them. (Rule of Order Reference MBC Constitution Article IV Section 3A & 8-7-04)

G5. Board Meetings - Committee Reports. The Constitution requires the Recording Secretary to mail written notice of the board meeting to board members at least two weeks prior to the meeting. The Recording Secretary also provides written notice of the meeting to Committee Chairpersons at least two weeks prior to the meeting and requires the Committee Chairpersons to submit their committee reports to the Recording Secretary at least one week prior to the scheduled meeting. The Recording Secretary can copy and provide board members with the committee reports in advance of the meeting. This would permit board members to be better prepared for the meeting and should permit the board to complete its business in a more efficient manner. (4-14-01).

G6. Board Meetings - New Business. Board members are encouraged to provide a short written summary of new business or amendments to standing rules that they plan to introduce at a Board meeting to the Recording Secretary at least one week in advance of the scheduled meeting. Board members can be provided copies of the topic / amendment in advance of the meeting. Adoption of the policy permits the board to complete its business more effectively. Board members can consider the proposed amendment before the meeting and be better prepared to discuss the amendment. (4-14-01)

MEMBERSHIP & DUES

H1. The Dues Notices should clearly state what membership privileges are forfeited when a person pays dues after the 1 October deadline. (06-26-93)

- H2. Change the format on the Dues Notice to include a trophy donation. (7-19-97)
- H3. Dues must be in the hands of the Recording Secretary on or before 1 October of each year to be valid. (4-14-01)
- H4. Change the format of the Dues Notice to include option for emailing of board minutes (6-2-07).
- H5. A Family Membership is defined as two adults residing in the same household paying the \$30.00 family membership dues. A junior membership is for a person 10 years to less than 18 years residing in the same household as a member is. (Rule of Order Reference MBC Constitution Article II, Section 2A & 8-7-04)
- H6. Members with 30 years of Membership will become non-dues paying members compliments of MBC. (3-07-92 Rule of Order & 9-26-98 & 8-7-04 & 11-5-2011)
- H7. There will be no reduction of dues for those who join the club late in the year. 07-31-66 Rule of Order When new members are voted into the club after 1 January, they are not sent dues notices until 1 July of the next year. (4-02-94)
- H8. That we no longer accept applications without a signed application accompanied by dues. Under the proposed/endorsed line to read “member signature required”. (4-16-72 Rule of Order & 6-19-99)
- H9. Persons, who pay dues late, but within one year of the 1 October deadline, can be reinstated by majority vote of the Board. When dues have not been paid for more than one year from the 1 October deadline, the person must submit another membership application, signed by 2 sponsors, and that application will be processed as a new application. (6-20-92)
- H10. Midwest Borzoi Club will publish a membership book each year. The membership book can be mailed with the judges ballots. (11-2-2017) The membership book will include name, address, phone, email, kennel name and year membership began. (8-7-04)
- H11. Should a member bounce a check to the MBC twice, that member goes on a cash basis and is also charged a \$30 NSF fee. All members of the board will be notified of the members name, and that member will remain “not in good standing” until funds are reimbursed as noted in the Constitution. (7-15-07)
- H12. MBC no longer offering honorary membership by a 2/3 vote of the membership. (5-21-09)

PAST PRESIDENT

- J1. When a President resigns, his duties and privileges end there, and he cannot become a past president.(4-02-94 Rule of Order)
- J2. The Past-President is eligible to vote. A Past-President may not resign the office. (3-10-79 Rule of Order)
- J3. It was the consensus of the board that the Past-President position is important and necessary for the continuity and welfare of the club in general. (5-16-87 Rule of Order/Article IV Section 2, Letter F of the Constitution/ 8-7-04)

RECORDING SECRETARY.

- K1. The Recording Secretary has 2 weeks to email the draft minutes to the board members. Board members have 1 week to respond with any corrections or their approval. When a majority of the board approves the minutes via email, the minutes can be sent to the membership. The Board will formally approve the minutes at the next meeting. (1-2018)
- K2. The Recording Secretary or Standing Rules Chairperson will keep a book of all policies, standing rules and

guidelines, which will be updated and typed at least once a year. (4-14-01)

K3. All meeting minutes (general and board) will list which board members were present and which were absent at that meeting. The Recording Secretary will keep an attendance record of all board members at all meetings. This list will be given to the Chairperson of the Nominating Committee. (4-14-01 & 8-7-04)

SPECIALTIES

L1. Any member who provides hospitality or transportation for any judge may not show at that particular specialty under that judge. (10-14-89)

L2. Seminar speakers must receive board approval. (4-02-94)

L3. Limit the number of get to be shown with stud dog and brood bitch at four, hence the number to be shown would be at least 2 and not more than 4. (9-19-76)

L4. The show chairperson is responsible for getting marked catalogs of specialty, match and sweepstakes to the MBC Bulletin editor and Archive Committee Chairperson. (10-10-92 & 8-7-04)

L5. MBC will allow up to 4 Awards of Merit to be given at the discretion of the Judge at any MBC specialty show. These awards are not given to BOB, BOS, WD or WB. (6-23-93)

L6. Photographs of the BOB, BOS, WD, WB, Best in Sweeps and Best Opposite Sex in Sweeps, Best Veteran In Sweeps & Best Opposite Sex Veteran in Sweeps at an MBC Specialty will be purchased, put on the MBC website and placed in the archives. (4-14-01 & 8-7-04)

L7. Entry fees are decided by the MBC show committee, except for designated specialties where the host kennel club sets the entry fees. (1-2018)

SPECIALTIES/JUDGES

M1. Due to the financial condition of the club, a moratorium on non-North American judges is in effect. (8-7-04 & 11-5-2011)

M2. In July, along with the Dues notice, the Recording Secretary shall send each member a Judges Nomination Form to be returned to the Recording Secretary by 1 September. Each member may nominate one Specialty judge and one Sweepstakes judge for shows to be held 4 years in the future. (In July 2016, members would be nominating judges for 2020 shows). The Judges Nomination Form will list all persons who are not eligible to be nominated. Persons who have judged an MBC Specialty Show in the past 5 years, and any judges who have agreed to judge an MBC Specialty Show in the next 2 years are not eligible to be nominated for Specialty Judge. Persons who have judged an MBC Sweepstakes or Match held with an MBC Specialty show in the past 5 years, and any persons who have agreed to judge a Sweepstakes or Match held with an MBC Specialty show in the next 2 years, are not eligible to be nominated for Sweepstakes Judge. Nominated sweepstakes judges who are not members of MBC or BCOA must have phone & address included. (5-4-98 & 6-4-05 & 11-2015 & 6-21-2016)

M3. At the first board meeting after 1 September, the Board shall review the 2 lists of names nominated by the members for Specialty Breed Judge and for Sweepstakes Judge. Ineligible names will be removed. Persons nominates for Specialty Breed judge who are not AKC approved to judge borzoi, will be removed. Each board member will then select 1 name from the remaining nominated persons for Specialty Judges, to be on the Ballot. Each board member will also select 1 name from the remaining nominated persons for Sweepstakes Judges, to be on the Ballot. The President shall select a Tabulator, approved by the Board. (2-2010).

M4. After October 1, and before February 1, as directed by the Board, the Recording Secretary shall send each member a Ballot for Specialty Judge and for Sweepstakes Judge. There will now be one vote for Specialty judge

and one vote for Sweepstakes judge to be indicated with an “X” on the ballot. The Ballot will include the name & address of the Tabulator, the date the ballot must be received by, and the statement “You must mark the envelope “ MBC Ballot “ in the lower left-hand corner. Your name and return address must appear on the envelope. The omission of your name and return address on your envelope will invalidate this ballot.” This deadline for the ballot to be postmarked & returned to the Tabulator must be at least 35 days from the date the Ballot is mailed to the membership. (2-2010)

M5. The Tabulator shall list Specialty Judges in order of total number of votes received, with the Judge receiving the highest number of votes listed first. If there is a tie, the Board will decide how to break the tie. The same applies to the list for Sweepstakes Judges. (6-4-05 & 2-2010)

M6. For Independent specialties, the Corresponding Secretary shall start contacting Judges within 30 days of the date that the Board approved the date and location for the Specialty show. The Corresponding Secretary will contact the first Specialty Judge on the list, and the first Sweepstakes Judge on the list. The initial contact may be by mail, email or phone. A letter of invitation will be sent, return / receipt with 30 days to respond. The letter shall state what reimbursement MBC will provide, & to Specialty Judges, the letter shall state the MBC limitations on their judging assignments. The Judge’s response must be signed and dated. If no response to the letter is received within the 30 days, the Corresponding Secretary will ask the next Judge on the list. When the Board approves a date and location for a second Specialty show to be held later that year, the Corresponding Secretary will follow this same procedure, eliminating the Judges who have agreed to judge the first Specialty show. (10-14-95 & 4-14-01 & 6-4-05).

M7. The Specialty Judge will not currently hold assignments, or accept assignments, to judge any borzoi specialty in the US or Canada, nor judge any borzoi classes at hound shows or all-breed shows within the MBC 5 state area (Ohio, Michigan, Indiana, Illinois & Wisconsin) for a period of six months prior to the specialty. (11-23-97 & 6-4-05)

M8. If the Board approves a Match to be held with the MBC Specialty Show, the Corresponding Secretary will first get acceptance from the Sweepstakes Judge or Judges, and then, will contact the next name on the Sweepstakes Judge’s list to judge the Match. (11-04-00 & 6-4-05)

M9. For Specialty Judges licensed to judge more than Borzoi, the Corresponding Secretary may negotiate with the Judge and with the all-breed kennel club(s) holding a show that same weekend, to get our Specialty Judge additional assignments. (6-4-05)

M10. When the Board approves an Obedience Trial, Junior Showmanship, or other event requiring a judge, the President can invite judges, or appoint a member to invite judges. These judges are subject to approval by the President. (6-4-05)

M11. If a Specialty Judge, Sweepstakes Judge or Match Judge cancels his assignment less than 30 days from the date of the event, the President can invite a replacement judge, or appoint a member to invite a replacement judge. This judge is subject to approval by the President only. If the cancellation is 30 days or more from the date of the event, the Corresponding Secretary will invite a replacement Judge from the Judge’s list for that year. (6-4-05)

M12. Judges gift – Gift for the Specialty judge shall not to exceed \$100.00 unless approved by the Board of Directors. (4-14-01)

M13. Allocate 1 night lodging and a club dinner for sweepstakes and special event's judges. (3-11-87)

M14. Our specialty and sweepstakes judges will not be asked to give either a written or verbal critique. (10-10-92)

M15. MBC can pay specialty breed judges a fee of \$4.00 per dog and two nights lodging. (6-29-17)

SPECIALTIES/TROPHIES

N1. We will publish the donor names alphabetically. Any member donating trophy funds before November 1st, of each year shall have their names published on the Trophy Donor page of both specialties for the following year. (7-19-97)

N2. Best in sweeps & best of opposite sweepstakes winners at our specialties get a 1 1/2" MBC logo medallion. (10-12-91)

N3. At our specialties, BOB will get a 3" club medallion, BOS will get a 3" club medallion, WD & WB will each get a 1 1/2" club medallion. (10-30-04)

N4. \$175.00 from general funds can be used for the mounting and engraving of the BOB, BOS, WD, WB, BIS and BOS sweepstake medallions given at each specialty. (2-11-2016)

N5. Challenge trophies can be offered at our specialty shows. (10-16-93)

N6. Left over trophies from Specialties can be sold or donated to the next year's auction or can be passed to subsequent Specialties for use. (10-13-90 & 10-30-04)

N7. Trophy pledge money is to be used for the purchase of trophies and shall be divided equally between the specialties each year. Any excess money goes into the general fund. Operational moneys will come out of the general fund. (10-13-96)

SUPPORTED SHOWS

P1. BOB at MBC trophy supported shows will get a 3" Club Medallion. (10-30-04)

P2. Each state supported show chairperson is requested to give left over trophies to MBC. Left over trophies can be given to a state MBC supported show trophy chairperson, can be given to a MBC specialty or match trophy chairperson or can be donated to the auction. (4-02-94 & 10-30-04)

P3. All expenses for the monies must cover supported shows solicited for that event. MBC is not responsible for any deficiency that may occur in the course of the supported show. Any excess money after payment of all bills for that show will be turned over to the MBC treasurer to be credited back to that show for its next supported show. (1-23-88)

P4. MBC would like to have a trophy-supported show in each of the five states, each year. Preference should be given to having these shows with different kennel clubs each year. (4-02-94)

P5. MBC will donate \$100.00 toward a Midwest supported event held in conjunction with a MBC specialty weekend. (11-04-00 & 10-30-04)

P6. Instead of establishing an arbitrary limit on trophy supported entries, the Board should discuss the Club's Calendar of Events and trophy supported entry applications for the next 12 months at each Board meeting. (11-02-02)

SWEEPSTAKES

Q1. Sweepstakes events will be held only with MBC specialties & supported shows. (4-11-81)

Q2. Classes to be offered are 6-9, 9-12, 12-15 and 15-18 months. No champion of record (published in the Gazette confirmed by the AKC as of the closing day of the show) may be entered. We will follow AKC guidelines for foreign-bred dogs. (4-14-91)

Q3. Puppy Sweepstakes: 35% of entry fee for club expenses. The remaining entry fee (65%) to be awarded First place – 40%, Second place – 30%, Third place – 20% and Fourth Place 10%. (4-14-01)

Q4. Veteran Sweepstakes: 35% of entry fee for club expenses. The remaining entry fee (65%) to be awarded First place – 40%, Second place – 30%, Third place – 20% and Fourth Place 10%. (11-2015)

Q5. Veteran Sweepstakes classes divided by sex and age: 7 to under 9 years, 9 to under 11 years and 11 years, and older. Spayed and neutered dogs can compete. Best veteran and BOS veteran to be awarded. (6-20-92)

TREASURER

R1. Any checks or cash submitted to the treasurer is only in US Funds. (3-11-78 Rule of Order)

R2. That all requests for reimbursements for expenditures of club funds are accompanied by receipts and proper authorization. (4-04-71)

R3. Treasurer's books to be audited yearly and the treasurer to be bonded. (12-13-80 Rule of Order) .

R4. The treasurer will be bonded for \$10,000.00. (4-14-91 Rule of Order)

R5. The treasurer should maintain on record the club's incorporation with one of the 5 Midwest States. (4-02-94)